

IMPORTANT:
PLEASE KEEP THIS REFERENCE DURING THE SCHOOL YEAR
PLEASE READ THIS IN CONJUNCTION WITH OUR COVID-19 PLAN

Information for Parent(s)/Guardian(s) of all children attending St. Anne's School on Medication/Illness Policy

- The family doctor must sign the Medication Record Chart (included with enrolment forms) stating **all** current medication (including P.R.N. drugs e.g. Calpol, Paralink and any prescribed ointments), the dosage and time of administration. All supplementary feeds ie Paedisure, Ensure must be recorded on Medication Record Chart advising whether administered via P.E.G. or Orally.
- Regardless of whether your child is on medication or not the Medication Record Chart **must be** returned to the school.
- Even though some medications may not have to be administered during School hours, we need to know the above information in the event of an emergency occurring and your child being taken to hospital.
- Ensure all medications sent into School are in **original**, labeled boxes/containers with dosage and times of administration clearly marked (your local pharmacist will assist you in this).
- **Please Note** - When your child is on an antibiotic it is necessary to keep him/her at home for the first **three** days they are on the medication, as during this stage they may still be infectious.
- If, on returning to school after this period, your child is still on an antibiotic and it is necessary to administer this in school, a prescription will be required. Please request same from your Doctor.
- The school must be notified of any changes in your Childs medication immediately. If there are any changes a new prescription is to be sent to the school. A signed note from parents/guardians regarding current or future changes will not be accepted. **It is the parent's responsibility to ensure the school receives this information. Failure to do so could compromise your child's attendance in school as we cannot be held liable if this information is not provided.**
- Only current prescribed **MEDICINES** will be administered.
- Only current prescribed **supplements/PEG feeds** will be administered.

Policy on Medication and Illness

- Please note Parents/Guardians are obliged to declare their child's medical condition and current medication to gain entry to the school. Failure to do so may put your child's placement in the school at risk.

In line with policy guidelines, nursing staff will be unable to administer medication unless the above requirements are adhered to.

N.B. Medication Record Charts are updated annually for every pupil

- **if your child is ill i.e.**
 1. has a high temperature of 99°F (37°C) or above
 2. complaining of discomfort i.e. sore throat, ear ache, tummy upset/diarrhea etc, or is obviously off form prior to leaving home, please do not send him/her to school.
- In the event of your child becoming ill during school hours you will be contacted and required to take him/her home. Please note that it is the parent's responsibility to provide transport.
- It is important that parents acknowledge that the school does not have the staff or resources to manage a child who is unwell. It also upsets the smooth running of the school and the education programmes of other pupils.
- It is essential that you provide the school with emergency contact number. You must be confident it will be answered in the event of an emergency.
- If a pupil vomits or experiences diarrhoea in school they must go home immediately and not return to school for at least 48hours.
- Parents of Pupils returning to school after a long absence due to sickness/surgery must contact the principal prior to returning.

IT IS IMPORTANT TO NOTE THAT DURING THE COVID 19 PANDEMIC A RETURN TO SCHOOL PARENTAL DECLARATION FORM MUST BE COMPLETED, SIGNED AND RETURNED TO SCHOOL FOLLOWING ANY ABSENCE.

(This form is available on our website <http://www.stannesthecarragh.ie/>)

Children Returning to School after Surgery or long term illness

Sometimes as a result of illness or surgery your child's needs may change for a short period of time or indefinitely. It is important that your child is supported to make this transition back to school in a safe, positive manner and as soon as advisable. To do this the school needs to be informed and to this end it is important that parents/guardians adhere to the following:-

- In the event of your child having surgery, please contact the Principal as soon as you know the date of possible return and at least a week prior to your child returning to school so that we can be prepared in advance.
- Your child's consultant or GP must provide a certificate to state that your child is ready to resume school.
- As far as possible your child's consultant or GP should provide the school with report outlining the procedure carried out. You may also be asked to give permission for one of the school nurses to contact your child's consultant/GP to obtain additional information.
- It may be that the clinical team are already involved or have become involved as a result of the procedure carried out. It is important that as part of their involvement they liaise with the school prior to your child returning to school to
 - a) Explain any changes to existing programmes
 - b) Detail any additional supports/resources that may be required.

It is important to note that the school will act immediately on any recommendations given for these but may have to wait for supports/resources to be sanctioned or acquired. Delays in receiving this information or delays in acquiring specific resources may delay your child's return to school.

- Your child will more than likely be returning to the classroom they were in prior to the absence, this may not have all the resources necessary to meet his/her needs in the short term. It is important that the team are aware of this and support the school accordingly as outlined above.
- Should your child have difficulty in attending school regularly due to intermittent illness we would ask that if possible at least a day's notice is given before they return to school to ensure that we are prepared. The things we need to take in to account when facilitating your child's safe return would be:
 - Staff absences, the nurse may be off site or, as has happened in the past, the class may have gone out and there is no teacher available to assume responsibility.

This does not mean your child cannot return when his/her GP advises, just that we are ready for him/her.

Please sign below to indicate that you have read and understand this policy. Completed slips should be returned immediately to the school.

Ratified by St Anne's Board of Management on 3rd May 2017

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Please Return to School

Information for Parent(s)/Guardian(s) of all children attending St Anne's School on Medication/Illness Policy

I have read the above policy on Medication/Illness

Signature:

Full Name (Block Letters):

Date:

Reviewed by Nurses 29/03/2023 – Nil Changes